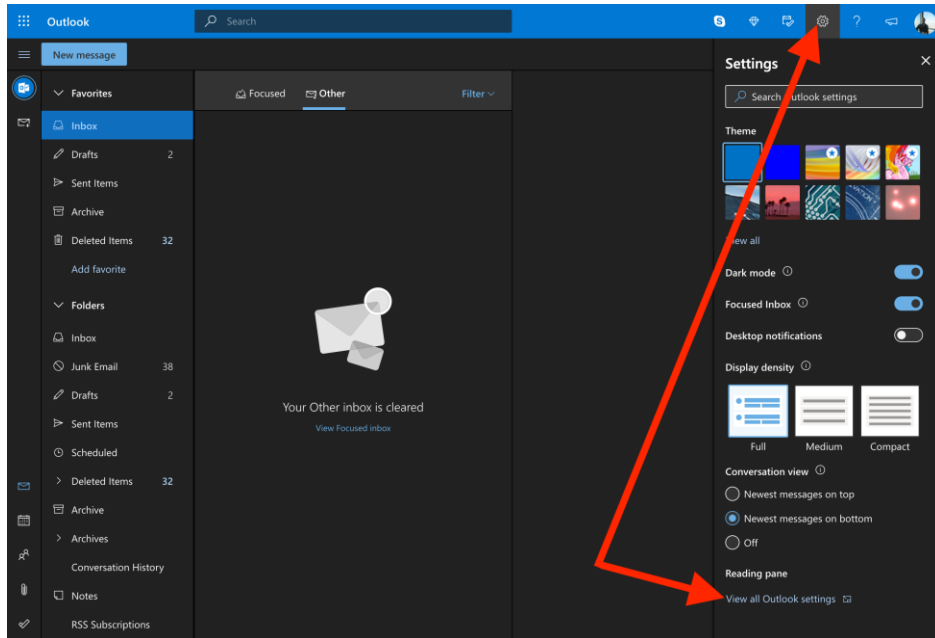


How to add the Tolland email domain to your email whitelist to make sure you receive announcements

Outlook and Hotmail

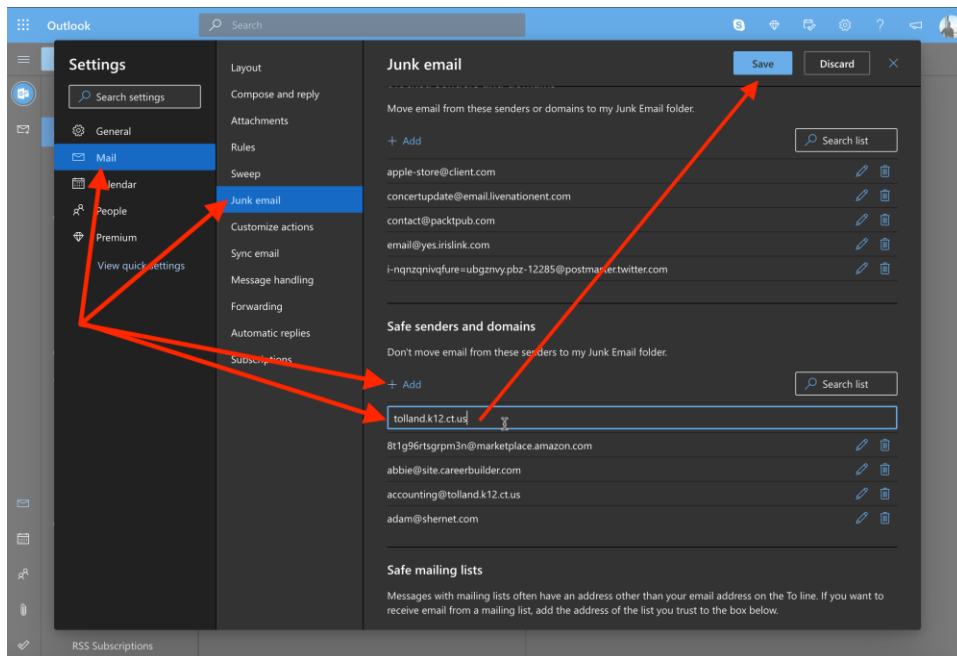
Click the gear icon in the upper-right hand corner then click “View all Outlook settings”



Click “Mail” then “Junk email”

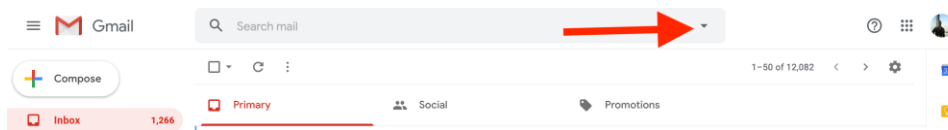
Click the “+ Add” button under “Safe senders and domains” then type in: tolland.k12.ct.us

Click the “Save” button

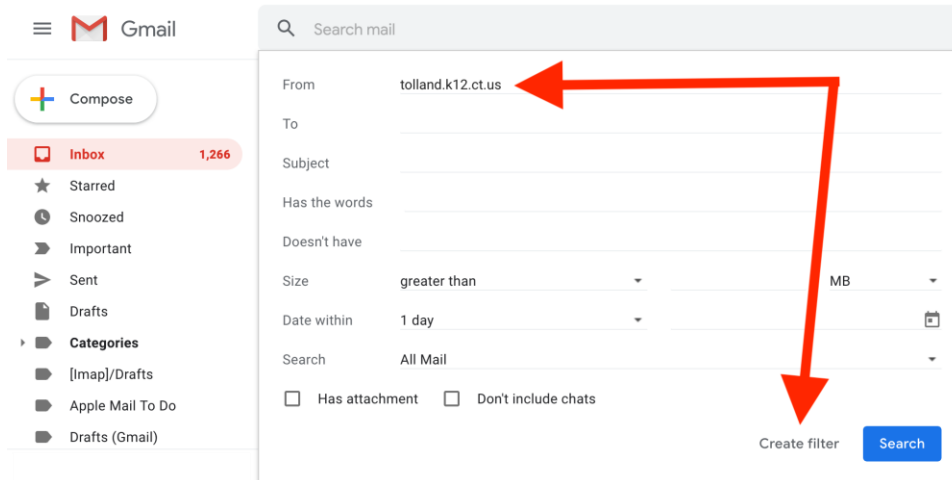


Google Gmail

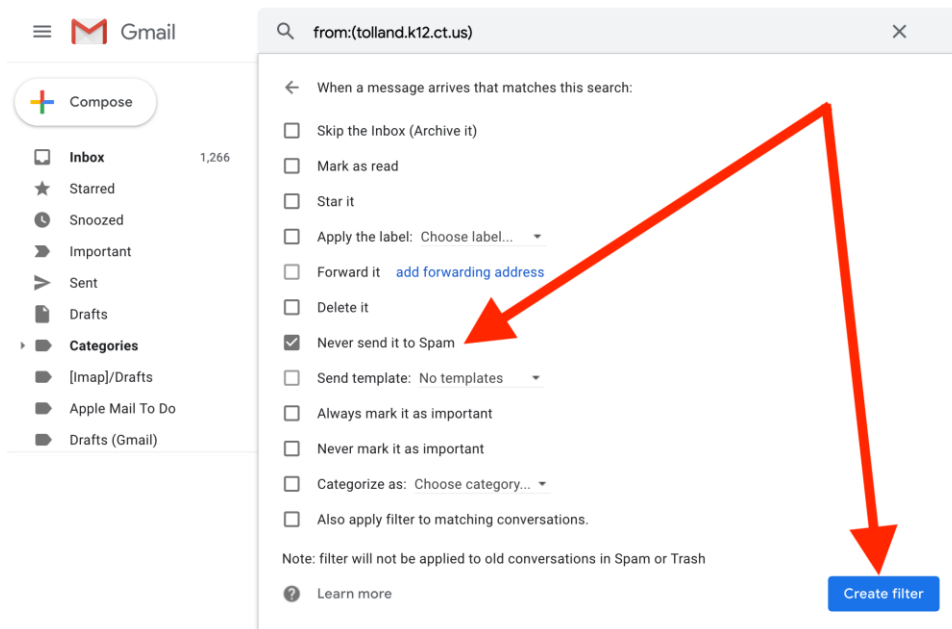
Click the down arrow at the end of the search bar



In the screen that pops up, in the From line, enter: tolland.k12.ct.us
Click "Create filter"



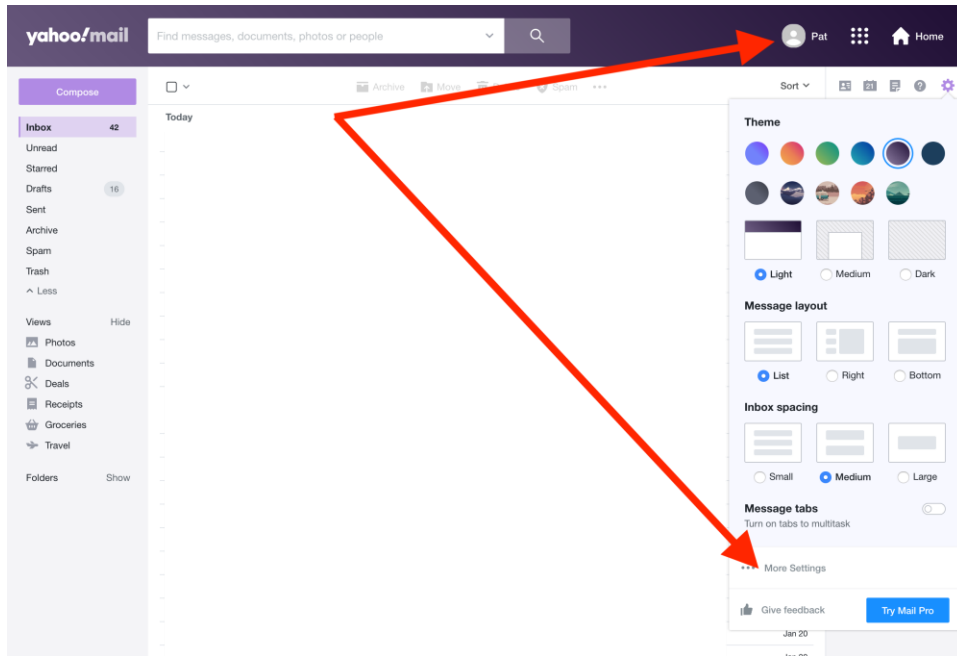
Check the box next to: "Never send it to Spam"
Click "Create filter"



Yahoo

Click the gear icon in the upper-right corner

Click “More settings”



Click “Filters”

Click “Add new filters”

In the “Edit Filter” area enter the following information:

Filter name: Tolland

Under “From”, click the drop down and choose “ends with”

In the box below type in: tolland.k12.ct.us

Under “Choose a folder to move to” choose “Inbox”

Click “Save”

yahoo/mail Find messages, documents, photos or people Pat Home

[← Back to Inbox](#)

- Personalize inbox
- Mailboxes
- Notifications
- Writing email
- Viewing email
- Vacation response
- Filters**
- Security and privacy
- Social accounts
- Yahoo Mail Pro

Switch to basic Mail
About Yahoo Mail
About our Ads
Give feedback
Help
Privacy Policy
Privacy dashboard
Terms

1 TB of storage
0.34 % used

Filters
Set filters to organize incoming email

Your filters
Add or click on a filter to re-order, edit or delete. Filters are listed by priority 1 of 500 used

[+ Add new filters](#)

Default filter

Edit Filter

Filter name
Tolland

Name your Filter

Set rules

From

ends with

tolland.k12.ct.us

Match case

> To/CC
> Subject
> Body

Choose a folder to move to

Inbox or Folder name